



## COOPERATIVA TEMPO LIBERO INTERNATIONAL MOBILITY

### Who we are

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**Cooperativa Tempo Libero** is a non-profit-making organisation located in Brescia, Lombardia (North of Italy). Since 1987 Tempo Libero has been working in the field of information, vocational/educational guidance and socio-educational services (youth work) addressed to young people and adults. Tempo Libero conceives also new actions related to information and dissemination of opportunities addressed to young people within the European Union, promoting information and guidance meetings in universities, schools and youth centres.

Tempo Libero works within the EU-Programmes *Youth in Action* – Action 2: **European Voluntary Service** and Lifelong Learning Programme (**Leonardo da Vinci** and **Erasmus Placement**) sending and hosting trainees from / to all over Europe.

### Leonardo da Vinci and Erasmus placements

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We offer high quality placements in several companies for foreign students and trainees (over 18 years old) in different sectors:

- ⇒ tourism, hotel and catering
- ⇒ metallurgical industry
- ⇒ environment
- ⇒ agriculture, winemaking and viticulture
- ⇒ social sector and education
- ⇒ art and culture
- ⇒ psychology
- ⇒ business and organisation of events
- ⇒ energy and renewable sources
- ⇒ ICT
- ⇒ archaeology

We can also organise traineeships in other sector from the ones listed above.

Upon request of the partner institutions we can also organise traineeships outside the EU-Programmes.



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**TEMPO LIBERO Società Cooperativa Sociale** – ONLUS – C.F. e P.IVA 02891720175  
Iscrizione all'Albo Nazionale delle Cooperative n° A143842

Sede legale:

Via XX Settembre, 72 – 25121 BRESCIA

Sede operativa:

Via Spalto San Marco, 37 Bis – 25121 BRESCIA – Tel. 030 2808350 – Fax 030 2808366

Sito web:

[www.cooptempolibero.it](http://www.cooptempolibero.it)

e-mail:

[info@cooptempolibero.it](mailto:info@cooptempolibero.it)

## What we offer

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### WELCOMING

The staff of Cooperativa Tempo Libero will meet participants at Brescia train station and will accompany them to the place of lodging.

### ACCOMMODATION AND SUBSISTENCE

Students are accommodated in shared apartments or in hotels and hostels.  
If foreseen by the project budget students will receive a weekly / monthly food allowance.

### LINGUISTIC AND INTERCULTURAL TRAINING

Duration: as per agreements with the sending organisation (from 1 to 4 weeks);  
Teachers: experienced teachers in Italian for foreigners.

### LOCAL TRANSPORTS

If foreseen by the project budget, students will receive a weekly / monthly allowance for public transport.

### PLACEMENT IN COMPANIES AND ORGANISATIONS

The placement is searched in accordance to the candidate's profile and the project objectives.

Our projects of internship are addressed to young people and students between 18 and 30 in possession of a certificate of secondary education (or professional qualification) or of a degree (BA or AM), with a high motivation for a training experience in a foreign country.

### EVALUATION AND MONITORING

Every student will benefit from the monitoring of the company tutor and of the tutor in Tempo Libero who will be in permanent contact and will intervene immediately in case of problems or difficulties.

Both the tutors will monitor regularly the development of the training (by phone contacts, tests and visits).

### CERTIFICATES

Tempo Libero will issue:

- ⇒ a final certificate concerning the language course (if required);
- ⇒ a final certificate related to the work placement;
- ⇒ Europass Mobility, in collaboration with the sending organisation.

### FINAL REPORT



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At the end of the stage Tempo Libero will forward to the sending organisation a final report with all the information related to the stage.

## What we require

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### INSURANCE COVER

Before departure candidates must be insured with a private insurance policy or provided with the European Health Insurance Card to benefit from **medical care** during their stay in Italy.

Moreover candidates will have to be insured by the sending organization for the declared period of training experience. The policy must cover **injuries at work, liability and emergency repatriation**.

### AGE OF PARTICIPANTS

Beneficiaries should be over 18 years old.

In case of groups involving minors, requests will be considered case by case.

## Budget

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To be agreed with the sending organization / institution.



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