



Pursuant to Scientific Research and Innovation Activities Act (Official Gazette of the Republic of Slovenia No. 186/21, 40/23 and 102/24), General act on the stable financing of scientific research (Official Gazette of the Republic of Slovenia No. 87/22, 103/22 – corr. and 3/25), Rules of the University of Ljubljana on the selection and financing of young researchers, applicable from 14 March 2025 (hereinafter: the Rules), and the Employment Relationship Act (Official Gazette of the Republic of Slovenia, No. 21/13 with amendments), University of Ljubljana, Kongresni trg 12, Ljubljana, hereby announces the

CALL TO TENDER FOR YOUNG RESEARCHERS IN 2025

The candidates who have not yet enrolled in a doctoral degree programme and will be selected in this tender **must also apply separately** for the [Call for enrolment into Doctoral degree programmes 2025/2026](#).

1. JOB VACANCIES

The University of Ljubljana (UL) announces the following job vacancy:

YOUNG RESEARCHER

Number of Vacancies: 135

Job Code: H017002

Salary Grade: VII/2

Salary Subgroup: H1

Employment Type: Full-time

Employment Duration: Fixed-term, maximum 4 years.

Trial Period: 3 months

Salary: The basic salary is determined by placement in the 22nd salary grade (which equates to 2,332.62 EUR gross, taking into account the gradual elimination of imbalances by 2028).

2. JOB DESCRIPTION AND TASKS:

- Study and research to obtain the scientific title: doktor znanosti/doktorica znanosti (Doctor of Philosophy (abbreviation: Ph.D.)).
- Participates in the teaching process, up to a maximum of 20% of an assistant's full workload, in accordance with the conditions of the Collective Agreement for Research Activities.
- Participates in the implementation of programs and projects of the program group related to their research work.
- Publishes the findings of research work.
- With the mentor's consent, performs other tasks assigned by the supervisor.

3. JOB REQUIREMENTS

- Master's degree (2nd Bologna level) in a relevant field or equivalent education obtained abroad.
- Valid habilitation title of assistant-researcher or assistant for the relevant field.

Other conditions:

- In the academic year 2025/2026, the candidate must be enrolled in the 1st or 2nd year of a doctoral study program at the University of Ljubljana or in another relevant program in accordance with the Rules.
- Fulfillment of other conditions as specified by individual mentors in their respective research work descriptions. These descriptions are available at the following link: <https://www.uni-lj.si/en/research/young-researchers>.
- No more than 4 years have elapsed since the year of completion of the study program¹ with which the candidate enrolled or will enrol in the doctoral study program (hereinafter referred to as the "reference study program") and the start of employment at the University of Ljubljana under this call for applications².
- The candidate has not yet been employed as a young researcher.
- The candidate has not yet completed a PhD.

Candidate, who has not yet completed the study program with which they will enrol in the doctoral study program, can also apply for the call for applications. In the event of being selected as a young researcher, the candidate must complete the study program by no later than **September 15, 2025**.

No later than at the signing of the employment contract, the candidate must have a valid habilitation title of assistant or assistant-researcher³ at the UL faculty/academy that is the home faculty/academy for the candidate's research area. The candidate will be informed of the habilitation process from the UL member in case of selection.

4. APPLICATION DEADLINE

The candidate must submit the application no later than May 15, 2025, at https://studij.uni-lj.si/MR/mr_prva.asp. Applications will not be accepted after this deadline.

5. APPLICATION PROCEDURE

The candidate submits the application via the University of Ljubljana application system at https://studij.uni-lj.si/MR/mr_prva.asp, in accordance with the Instructions for Applying to the Call to Tender for Young Researchers in 2025, which are part of the tender documentation.

The candidate must, in accordance with the instructions, first complete and submit the application, and then upload all attachments that they marked in the application. The candidate will be notified of a successful application by e-mail within one hour of submitting the application and all selected attachments.

¹ 2nd level study program or education that corresponds to the level of education acquired after 2nd level study programs and is, in accordance with the law regulating the Slovenian qualifications framework, classified at the 8th level or a comparable study program obtained abroad.

² In the case of absence due to parental leave, which occurs after the completion of the reference study program, this period shall be extended by the duration of the justified absence. In the case of justified absences, as determined by the regulations on health insurance, this period shall be extended only in the case of an uninterrupted absence of more than six months (an absence of more than six months means at least six months and one day), and then only for the duration of the justified absence.

³ In accordance with Article 53 of the [Criteria for Elections](#) to the Titles of Higher Education Teachers, Scientific Workers, and Associates of the University of Ljubljana, a candidate must cumulatively fulfill the common (Article 54), general and special (Article 81), and quantitative conditions (Article 82) for election to the title. The quantitative special condition for the first appointment to the title of assistant and assistant researcher is as follows:

"In order to be appointed for the first time to the title of teaching assistant and junior researcher, a candidate must fulfil the following conditions:

- they have completed their previous course of study with an average grade of at least (8), where the calculation of the average takes into account the grades of all passed exams, practicals and other assessed study requirements;

- they have received at least grade 8 (very good) for their final degree paper, provided it is a condition for the completion of studies. If a candidate has a doctoral degree or a master's degree, the average grade and the grade of their final degree paper are not taken into consideration."

Individual UL academy/faculty may add additional special conditions for election to the title in a particular habilitation field to these minimum conditions for election to the title, which are published for each member separately at the [link](#).

The attachments that the candidate should attach to their application are listed in each individual research work description.

Candidates submit application documentation in Slovenian or English. Candidates who obtained prior education abroad and whose certificates/attachments are not in English must submit certificates/attachments together with translations into Slovenian or English. Candidates who have completed or will complete their studies abroad must also attach an official grade scale of their educational institution, which provides an explanation of grades (shows the value of each grade). Candidates can merge the document containing the grading scale with transcript of grades.

The candidate is obliged to monitor all notices, information, and instructions related to this call, which the University of Ljubljana publishes at <https://www.uni-lj.si/raziskovanje/mladi-raziskovalci>, and to consider these notices, information, and instructions as an integral part of the call.

6. CANDIDATE SELECTION

All timely applications from candidates will be included in the selection process.

Candidates will be notified by e-mail, and communication with candidates will also take place by telephone.

Mentors may conduct interviews with candidates during the selection process, which they will arrange with them by e-mail or by the telephone number that candidates will provide as contact in the application form.

When selecting candidates, mentors can consider previous experience and achievements in the research field for which the candidate is applying (publications in professional and scientific publications, participation in conferences, awards, etc.).

Candidates will be notified of the selection in accordance with the Employment Relationships Act.

Selected candidates will be invited to the e-mail address provided in the application form to notify within 3 days whether they accept employment as young researchers, so they should be available by e-mail throughout the selection process.

Selected candidates will be informed of the method of obtaining the habilitation title by the UL academy/faculty.

If vacancies remain after the completion of the selection process, the University of Ljubljana will publish a new call on its website with a list of vacancies.

7. WARNINGS AND ADDITIONAL INFORMATION

Enrolment in the Doctoral Study Program

Candidates who are not yet enrolled in a doctoral study program leading to a Ph.D. and who are selected in this call must also apply separately to the [Call for Enrolment in Doctoral Study Programs in the academic year 2025/2026](#), which will be published on the University of Ljubljana website in March. Candidates submit the application for enrolment in doctoral study programs through an electronic application on the [eVŠ web portal](#).

Foreign nationals who will apply to this call must arrange all necessary documentation for employment in the Republic of Slovenia (RS) in accordance with RS legislation before the start of training, which is scheduled for October 1, 2025.

Funding Period

Funding for the training of young researchers to obtain the scientific title: doktor znanosti/doktorica znanosti (Doctor of Philosophy (abbreviation: Ph.D.)) lasts a maximum of four years.

If a candidate for a young researcher in the academic year 2025/2026 is enrolled in the 2nd year of a doctoral degree programme, the funding period specified in the previous paragraph is shortened by one year.

8. ENSURING EQUAL OPPORTUNITIES

Equality between genders is ensured, and any discrimination between persons applying for young researchers is prevented.

9. PROTECTION OF PERSONAL DATA

The University of Ljubljana, Kongresni trg 12, Ljubljana, as the data controller, will process the candidates' data (name, surname, date of birth, citizenship, permanent and temporary address, telephone number, e-mail, education level) necessary for this call for applications, based on point (b) of Article 6 of the General Data Protection Regulation. We will cease processing the personal data of unsuccessful candidates within 30 days of receiving the notification of non-selection, and we will permanently store the data of successful candidates.

The candidate may at any time request access to their personal data, its correction, restriction of processing, and exercise the right to data portability. Rights can be exercised in writing or by e-mail to dpo@uni-lj.si. If they believe that their rights have not been adequately ensured, they can file a complaint with the Information Commissioner (more information at www.ip-rs.si).

10. TENDER DOCUMENTATION

The tender documentation includes:

- ♦ University of Ljubljana Call to tender for young researchers in 2025;
- ♦ [Application form](#) (English version);
- ♦ Instructions for applying;
- ♦ List of mentors and offered positions with research work descriptions.

The tender documentation (the text of the tender with attachments) shall be available on the University of Ljubljana [website](#) on the date when the tender is published by the Employment Service of Slovenia.

Ljubljana, March 2025

Prof. dr. Gregor Majdič
Rector

Links:

- [Call for enrolment into Doctoral degree programmes 2025/2026](#)
- [General act on the stable financing of scientific research](#)
- [Rules of the University of Ljubljana on the selection and financing of young researchers \(in Slovene\)](#)
- [Criteria for Appointment to the Titles of University Teachers, Researchers and Associates at the University of Ljubljana \(in Slovene\)](#)