

# **TIMELINE of the application and admission procedure for enrolment into bachelor's and single-cycle master's degree programmes of the University of Ljubljana in the academic year 2023/2024 for Slovenians with secondary education abroad, citizens of member states of the European Union and Slovenians without Slovenian citizenship<sup>i</sup>**

## **– information for applicants with foreign qualifications**

### **First application period (Higher Education Application and Information Service – VPIS UL)**

#### **Application for enrolment**

Between **17 February - 20 March 2023**, applicants apply for enrolment into the first year of bachelor's and single-cycle master's degree programmes by submitting an electronic application form on the eVŠ web portal.

#### **Information day**

On **17 and 18 February 2023**, the information days for undergraduate studies will take place at the academies and faculties.

On **17 February 2023**, the Higher Education Application and Information Service will host an information day for Slovenians abroad and foreign citizens.

#### **Documents for admission procedure and recognition of foreign education**

Applicants must submit all supporting documents, listed in Annex 4 of the Call for Enrolment.

Applicants who will be completing their secondary education this year will have to submit all supporting documents to the eVŠ by **1 August 2023**, in accordance with the request for completion of the application.

Applicants who have already completed secondary education at the time of application and who already have the final certificate(s) must submit it via the eVŠ portal by the end of the application period, by **20 March 2023**. Other evidence of having fulfilled the entry requirements (e.g. a certificate of having passed the B2 level Slovenian language exam) must be submitted by **1 August 2023** at the latest.

#### **Tests of ability, capacity, and skills**

The tests will be held on **19 May** and **from 23 June to 7 July 2023** at academies and faculties, which will send to candidates a notice of the date and schedule of the tests at least five days before the test.

#### **Number of applications**

On **5 April 2023**, data on the number of applications for each degree programme will be published on the website of the University of Ljubljana.

## **Enrolment limitation**

On **5 April 2023**, information about the enrolment limit will be published on the website of the University of Ljubljana.

If a decision to limit enrolment is made, applicants shall be selected based on the selection criteria specified in the degree programme.

## **Selection procedure**

The Higher Education Application and Information Service will carry out the selection procedure for enrolment between **10 and 20 July 2023** for all applicants with a completed recognition procedure.

Applicants who will submit the required documents after the general selection procedure, will be selected subsequently after the conclusion of the recognition procedure.

## **Results of the selection procedure**

By **21 July 2023**, all the applicants with a valid application will be notified of the results of the selection procedure.

Applicants with the recognition procedure in progress by the time of selection will be selected subsequently and informed of the results of the selection by **20 September 2023** at the latest.

Slovenians without Slovenian citizenship will be informed of the results of the selection by **4 August 2023**.

## **Appeal deadline**

The final deadline for appeals is 15 days after receiving the decision on the selection procedure. The Ljubljana University Appeals Committee for Applicants for Admission to the University will decide on any appeal.

## **Second application period (Higher Education Application and Information Service – VPIS UL)**

### **Application for enrolment**

In the second application period, between **21 - 25 August 2023**, applicants apply for enrolment into the first year of bachelor's and single-cycle master's degree programmes by submitting an electronic application form on the eVŠ web portal.

### **Documents for enrolment and recognition of foreign education**

Applicants must submit all supporting documents, listed in Annex 4 of the Call for Enrolment.

Applicants must submit them via the eVŠ portal by the end of the application period, by **25 August 2023**.

## Enrolment limitation

If the number of applicants listed first in the second application period for enrolment into bachelor's and single-cycle master's degree programmes exceeds the number of places available, applicants shall be selected based on the selection criteria specified in case of enrolment limitation in the degree programme.

## Results of the selection procedure

By **21 September 2023**, all the applicants with a valid application will be notified of the results of the selection procedure.

## Application period for still available enrolment slots (at academies and faculties of the university)

From **22 to noon on 25 September 2023**, applicants apply for still available enrolment slots at academies and faculties of the university on the eVŠ web portal.

Applicants must submit all supporting documents during the application period, in accordance with the terms of the call for enrolment.

## Enrolment for accepted applicants

Between **24 July and up until 17 August 2023** applicants who have been accepted in the first selection procedures may enrol at the faculty or academy on the basis of the decision on the result of the selection procedure.

Up until **30 September 2023\*** subsequently selected applicants in the first selection procedure may enrol at the faculty or academy.

Between **22 and 30 September 2023\*** applicants who have been accepted in the second selection procedures may enrol at the faculty or academy.

Up until **30 September 2023\*** applicants who have been accepted in the application period for still available enrolment slots may enrol at the faculty or academy.

Up until **30 October 2023** subsequently selected applicants in the second selection procedure may enrol at the faculty or academy.

\* 30 September 2023 is a Saturday (a work-free day), so enrolment must be completed no later than Friday 29 September 2023.

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<sup>i</sup>Candidates with international protection, applicants for international protection, displaced persons with temporary protection in Slovenia, and international citizens with permanent address permit, who (or their parents/guardians) are taxpayers in Slovenia are also included in that call.