

The Strasbourg Club

An initiative seeking to promote and reinforce the links between the main cities of the new and future EU States and the Parliamentary capital of

The European Union



Strasbourg
on the **move**

System for awarding
student grants
in connection with the
Strasbourg Club

Academic year 2008/2009

www.strasbourg.fr

Le Club de Strasbourg


Strasbourg

The Strasbourg Club

An initiative seeking to promote and reinforce the links between the main cities of the new and future EU States and the Parliamentary capital of the European Union

Founded in May 2003 at the initiative of the Mayor of Strasbourg, in view of the largest ever expansion of the European Union, the “Strasbourg Club” currently brings together the Mayors of some **38 cities** (national capitals and major regional cities) of the new and future EU member states.

Its main objectives are:

- to facilitate **exchanges of experiences** on issues such as urban policy, travel, structural funds, or culture
- to encourage increased consideration by the EU institutions **of the specific challenges faced by large cities**;
- to promote mobility, between the cities involved in the Club, for those who are studying, producing or creating.

The cities (those in bold are capitals) which have so far joined the Strasbourg Club are:

- **Warsaw**, Lodz, Krakow, Wroclaw, Poznan, Gdansk, Katowice (Poland)
- **Bratislava**, Kosice (Slovakia)
- **Brno**, Olomouc, Ostrava, Plzen (Czech Republic)
- **Budapest**, Debrecen, Szeged, Miskolc, Pecs (Hungary)
- **Nicosia** (Cyprus)
- **Valetta** (Malta)
- **Vilnius**, Kaunas (Lithuania)
- **Riga**, Daugavpils (Latvia)
- **Ljubljana**, Maribor (Slovenia)
- **Bucharest**, Arad, Iasi, Ploiesti, Timisoara (Romania)
- **Sofia**, Plovdiv, Rousse, Stara Zagora, Varna (Bulgaria)
- **Tallinn** (Estonia)
- **Split** (Croatia)

The Strasbourg Club's concrete actions focus on the following issues in particular:

- exchanging experiences on the use of European structural funds, and on the issue of urban transport, through a series of conferences co-funded by the European Commission as part of the URBACT programme
- young people, with the establishment of a system of grants for students wishing to undertake part of their university studies in one of the Strasbourg Club cities
- culture, with the establishment of a system of residential exchanges for artists in the Strasbourg Club cities
- consideration of the interests of cities in the elaboration of Community policies, with the distribution, at European level, of a set of Declarations signed each year by the Mayors.



**System for awarding student grants
in connection with the Strasbourg Club
- Details 2008/2009 -**

Information on eligibility conditions and compiling application files

Meeting in Strasbourg in May 2003, the Mayors of twenty cities - national capitals and major regional cities - in twelve countries set to join the European Union, founded, in conjunction with the Mayor of the city which is home to the Seat of the European Parliament, the Strasbourg Club, an informal body seeing itself above all as a political forum intended to become the setting for meetings and debates on important questions of key interest to the main urban communities of the States in the "New Europe".

The Mayors took this occasion to sign a "Common Declaration" in which they strongly reaffirmed their commitment to European construction and their wish not to see the process of reinforcing the links between EU countries undermining the role assigned to regional authorities in general, and to major urban bodies in particular.

Since this date, 18 further cities have subscribed to the provisions of the "Strasbourg Declaration" and joined the network represented by the Strasbourg Club - which now counts, apart from Strasbourg itself, 38 members¹.

While the Strasbourg Club sees itself primarily as a venue for discussion and exchange on the key political, economic and social challenges facing the policymakers of the EU's major cities, it also aims to represent the framework for concrete initiatives able to help reinforce existing links between the Cities of which it is composed, and to assist in the development of exchanges between the citizens living, studying or working there.

It is in this spirit that, with respect to the increasing importance of questions of teaching and training, particularly with regard to the need to find a better match between higher education opportunities and employment prospects, the idea came about for the establishment, as of the academic year 2005/2006, of a system for awarding student grants intended:

¹Estonia, Latvia, Lithuania, Poland, Slovakia, The Czech Republic, Hungary, Slovenia, Malta and Cyprus joined the EU on 1 May 2004, Bulgaria and Romania on 1 January 2007.

²Sofia, Plovdiv, Rousse, Stara Zagora, Varna (Bulgaria), Nicosia (Cyprus), Split (Croatia), Tallinn (Estonia), Budapest, Debrecen, Miskolc, Pecs and Szeged (Hungary), Daugavpils and Riga (Latvia), Vilnius and Kaunas (Lithuania), Valetta (Malta), Warsaw, Krakow, Gdansk, Poznan, Katowice, Lodz and Wroclaw (Poland), Brno, Olomouc, Ostrava and Plzen (Czech Republic), Bucharest, Arad, Iasi, Ploiesti and Timisoara (Romania), Bratislava and Kosice (Slovakia), Ljubljana and Maribor (Slovenia).

- for students enrolled in a university located in one of the Strasbourg Club cities wishing to undertake a study visit to one of Strasbourg's three universities (Louis Pasteur, Marc Bloch, Robert Schuman) or one of the following higher education institutions: INSA³, ENGEES⁴, ESAD⁵ or ENSAS⁶;
- for Students enrolled in one of the abovementioned Strasbourg higher education institutions wishing to undertake a study visit or placement to a similar university or institution based in one of the cities which are members of the Strasbourg Club.

The provisions set out below are intended to establish, in agreement with those in charge of the seven abovementioned institutions, the conditions for the allocation and receipt of financial assistance packages awarded by the City of Strasbourg for the academic year 2008/2009 in connection with the Strasbourg Club (assistance referred to hereinafter as "Strasbourg Club grants"):

- ①** "Strasbourg Club grants" are exclusively reserved for students duly enrolled:
 - in the 3rd year of an undergraduate degree (L3), or in the first or second year of a master's degree (M1, M2) in one of Strasbourg's three universities or in one of the following educational establishments in Strasbourg: L'Institut National des Sciences Appliquées (National Institute of Applied Science), l'Ecole Nationale du Génie de l'Eau et de l'Environnement (National College of Water and Environmental Engineering), l'Ecole Supérieure des Arts Décoratifs (National Higher College of Decorative Arts), l'Ecole Nationale Supérieure d'Architecture (National Higher College of Architecture), or in 4th, 5th or 6th year of study in Medicine, Dental Surgery or Pharmacy at ULP;
 - in the 3rd year of an undergraduate degree or in the 1st or 2nd year of a master's degree in a university or institute of higher education located in one of the Strasbourg Club cities.
- ②** "Strasbourg Club grants" may be received in conjunction with other assistance which the recipient student may be awarded by an EU programme, a government, or another local authority, etc.
- ③** The minimum duration of a study visit eligible to be awarded a "Strasbourg Club grant" is 3 months. The maximum duration taken into account is limited to 8 months. The amount of the grant awarded is calculated on a pro rata basis according to the actual duration of the visit.

3. Institut National des Sciences Appliquées de Strasbourg.

4. Ecole Nationale du Génie de l'Eau et de l'Environnement de Strasbourg.

5. Ecole Supérieure des Arts Décoratifs de Strasbourg.

6. Ecole Nationale Supérieure d'Architecture de Strasbourg.

④ The maximum amount of assistance awarded will be:

- € 200 per month, for grants awarded to students enrolled in an institution in one of the Club's cities, and wishing to come to study in Strasbourg
- € 100 per month, for grants awarded to Strasbourg students wishing to study in one of the Strasbourg Club cities.

Management of the funds annually allocated to the system for awarding

"Strasbourg Club grants" is carried out by the "European and International Relations" office of the City / Urban Authority of Strasbourg.

⑤ Students applying for a "Strasbourg Club grant" must first present their application file to the International Relations Office in the university or institution in which they are enrolled (referred to as the "home" university or institution).

Files deemed acceptable by the home university after an initial pre-selection process (one of the compulsory criteria considered is sufficient proficiency in the language in which the courses the student wishes to take will be given) are then forwarded to the "host" university.

To be acceptable, the application files must contain the following documents:

- a standard form to be filled in by the applicant (**individual applicant sheet**)
- a **cover letter setting out the study plan**. This document must in all cases be written in French for students wishing to take courses in Strasbourg
- a **Curriculum Vitae** (also to be written in French)
- **certification of qualifications** obtained
- **certification of the student's level of French** for students wishing to take courses in Strasbourg
- a **portfolio** (or book) for students in Fine Art, Decorative Art and Architecture
- a **record of marks** for the previous academic year

⑥ Only applications having received approval from both institutions can be accepted. The applications are then forwarded by the relevant Strasbourg institution - whether "host" or "home" - to the "European and International Relations" office of the City of Strasbourg.

The deadline for forwarding application files to the City of Strasbourg is **10 May 2008**.

⑦ The final selection of candidates will be decided by a panel chaired by an independent university representative and composed of representatives of the City / Urban Authority of Strasbourg, the Strasbourg universities and higher education institutions taking part in the scheme, and, where applicable, the Alsace Region authority.

This panel will meet at the beginning of June 2008.

- ⑧ Students selected by the panel will be informed by letter from the City and Urban Authority of Strasbourg.

Candidates are advised to note that the actual awarding of any "Strasbourg Club grant" is dependent on the final admission of the student by the "host" institution, including in cases where this decision is made after the date of the panel's selection.

- ⑨ a "Strasbourg Club grant" undertake, furthermore, to provide supporting certifications, and to send to the offices of the City and Urban Authority of Strasbourg, within three months of their return, an overall report on their study visit.



System for awarding student grants in connection with the Strasbourg Club

Individual Application Form

Home university (Name, City, Country, Office and contact details of the contact person)

Host University (Name, City, Country, Office and contact details of the contact person)

Surname / First name

Contact details (home address, telephone number and e-mail address)

Dates of visit to the host city:

Address in the host city:

Courses taken in the host city (department / subjects):

Years or terms of study already completed:

I will send a report on my visit to the International Relations Office of the City of Strasbourg within three months of my return.

Date / Place / Signature:

I authorise the Universities of Strasbourg to provide my contact details to the International Relations Office of the City of Strasbourg for the purposes of contact.

ECTS – EUROPEAN CREDIT TRANSFER SYSTEM

ACADEMIC YEAR 20.../20... AREA OF STUDY.....

Name of student:

Nationality:

Home institution:

Country:

DETAILS OF STUDY PROGRAMME ABROAD / PLANNED STUDY CONTRACT

Host institution

Country

Course Code
(where applicable)

Course title
(as indicated in the
information file)

Number of ECTS credits

If necessary, use a separate sheet

Signature of the student

Date

HOME INSTITUTION:

We hereby confirm that this study programme/contract is approved

Signature of department/faculty coordinator Signature of institution coordinator

Date

Date

HOST INSTITUTION:

We hereby confirm that this study programme/contract is approved

Signature of department/faculty coordinator Signature of institution coordinator

Date

Date

Name of student

CHANGES TO PROPOSED STUDY PROGRAMME / STUDY CONTRACT
(only to be completed where applicable)

Course Code (where applicable) and information file page	Course title (as indicated in the information file)	Course removed	Course added	Number of ECTS credits
---	---	-------------------	-----------------	---------------------------

Signature of the student

Date:

HOME INSTITUTION:

We hereby confirm that the changes to the study programme/contract listed above are approved

Signature of department/faculty coordinator Signature of institution coordinator

Date

Date

HOST INSTITUTION:

We hereby confirm that the changes to the study programme/contract listed above are approved

Signature of department/faculty coordinator Signature of institution coordinator

Date

Date





contact : Ville de Strasbourg

Centre Administratif
1 parc de l'Étoile
67076 Strasbourg
Tél. : 03 88 60 90 90