

Warning: The unofficial consolidated text of the regulation merely represents an informative work aid for which the body will not be held liable for damages nor in any other way.

The unofficial consolidated text of the Order on the reorganisation of the University of Ljubljana contains:

- Order on the reorganisation of the University of Ljubljana – OdPUL-1 (Official Gazette of the Republic of Slovenia, No. 28/00, dated 30 March 2000),
- Order amending the Order on the reorganisation of the University of Ljubljana – OdPUL-1A (Official Gazette of the Republic of Slovenia, No. 33/03, dated 4 April 2003),
- Order amending the Order on the reorganisation of the University of Ljubljana – OdPUL-1B (Official Gazette of the Republic of Slovenia, No. 79/04, dated 19 July 2004),
- Order amending the Order on the reorganisation of the University of Ljubljana – OdPUL-1C (Official Gazette of the Republic of Slovenia, No. 36/06, dated 6 April 2006),
- Order amending the Order on the reorganisation of the University of Ljubljana – OdPUL-1D (Official Gazette of the Republic of Slovenia, No. 18/09, dated 9 March 2009),
- Order amending the Order on the reorganisation of the University of Ljubljana – OdPUL-1E (Official Gazette of the Republic of Slovenia, No. 83/10, dated 22 October 2010).

ORDER
on the reorganisation of the University of Ljubljana (OdPUL-1)

(unofficial consolidated text No. 5)

I. GENERAL PROVISION

Article 1

The founder of the University of Ljubljana is the Republic of Slovenia.

The founder rights and obligations shall be exercised by the Government of the Republic of Slovenia.

II. STATUS OF THE UNIVERSITY OF LJUBLJANA

Article 2

Name: University of Ljubljana

Abbreviated name: UL

Registered office: Ljubljana, Kongresni trg 12

The University of Ljubljana (hereinafter: "University") is a legal entity.

Article 3

The University has the following Members:

Faculties:

University of Ljubljana
Biotechnical Faculty
Abbreviated name: UL BF
Registered office: Ljubljana, Jamnikarjeva 101

University of Ljubljana
Faculty of Economics
Abbreviated name: UL EF
Registered office: Ljubljana, Kardeljeva ploščad 17

University of Ljubljana
Faculty of Architecture
Abbreviated name: UL FA
Registered office: Ljubljana, Zoisova 12

University of Ljubljana
Faculty of Social Sciences
Abbreviated name: UL FDV
Registered office: Ljubljana, Kardeljeva ploščad 5

University of Ljubljana
Faculty of Electrical Engineering
Abbreviated name: UL FE
Registered office: Ljubljana, Tržaška cesta 25

University of Ljubljana
Faculty of Pharmacy
Abbreviated name: UL FFA
Registered office: Ljubljana, Aškerčeva 7

University of Ljubljana
Faculty of Civil and Geodetic Engineering
Abbreviated name: UL FGG
Registered office: Ljubljana, Jamova 2

University of Ljubljana
Faculty of Chemistry and Chemical Technology
Abbreviated name: UL FKKT
Registered office: Ljubljana, Aškerčeva 5

University of Ljubljana
Faculty of Mathematics and Physics
Abbreviated name: UL FMF
Registered office: Ljubljana, Jadranska 19

University of Ljubljana
Faculty of Maritime Studies and Transport
Abbreviated name: UL FPP
Registered office: Portorož, Pot pomorščakov 4

University of Ljubljana
Faculty of Computer and Information Science
Abbreviated name: UL FRI
Registered office: Ljubljana, Tržaška cesta 25

University of Ljubljana
Faculty of Mechanical Engineering
Abbreviated name: UL FS
Registered office: Ljubljana, Aškerčeva 6

University of Ljubljana
Faculty of Social Work
Abbreviated name: UL FSD
Registered office: Ljubljana, Topniška 31

University of Ljubljana
Faculty of Sport
Abbreviated name: UL FŠ
Registered office: Ljubljana, Gortanova 22

University of Ljubljana
Faculty of Administration
Abbreviated name: UL FU
Registered office: Ljubljana, Gosarjeva 5

University of Ljubljana
Faculty of Arts
Abbreviated name: UL FF
Registered office: Ljubljana, Aškerčeva 2

University of Ljubljana
Faculty of Medicine
Abbreviated name: UL MF
Registered office: Vrazov trg 2

University of Ljubljana
Faculty of Natural Sciences and Engineering
Abbreviated name: UL NTF
Registered office: Aškerčeva cesta 12

University of Ljubljana
Faculty of Education
Abbreviated name: UL PEF
Registered office: Ljubljana, Kardeljeva ploščad 16

University of Ljubljana
Faculty of Law
Abbreviated name: UL PF
Registered office: Ljubljana, Poljanski nasip 2

University of Ljubljana
Faculty of Theology
Abbreviated name: UL TEOF
Registered office: Ljubljana, Poljanska 4

University of Ljubljana
Veterinary Faculty
Abbreviated name: UL VF
Registered office: Ljubljana, Gerbičeva 60

University of Ljubljana
Faculty of Health Sciences
Abbreviated name: UL ZF
Registered office: Ljubljana, Zdravstvena pot 5

Academies:

University of Ljubljana
Academy of Music
Abbreviated name: UL AG
Registered office: Ljubljana, Stari trg 34

University of Ljubljana
Academy of Theatre, Radio, Film and Television
Abbreviated name: UL AGRFT
Registered office: Ljubljana, Nazorjeva 3

University of Ljubljana
Academy of Fine Arts and Design
Abbreviated name: UL ALUO
Registered office: Ljubljana, Erjavčeva 23

Article 4

The University may establish an institute, company, establishment or some other legal entity within the scope of its activity and following prior consent by the Founder.

Article 5

The University Statutes shall lay down the terms and conditions to be met by independent higher education and other institutions to become associated Members of the University, and therewith related rights and obligations.

III. ACTIVITIES OF THE UNIVERSITY AND MEMBERS

Article 6

The University shall develop the sciences, professions and arts by pursuing, via faculties or academies and in line with the regulation on the standard classification of activities, the following activities:

Education:

- P 85.422 Third stage of tertiary education,
- P 85.590 Other education n.e.c.,

Scientific research:

- M 72.110 Research and experimental development in biotechnology,
- M 72.190 Other research and experimental development in natural sciences and engineering,
- M 72.200 Research and experimental development in social sciences and humanities,

Arts:

- R 90.010 Performing arts,
- R 90.020 Support activities to performing arts,
- R 90.030 Artistic creation,

Other:

- L 68.200 Renting and operating of own or leased real estate,
- R 91.011 Library activities,
- R 91.012 Archives activities,
- R 91.020 Museums activities,
- R 91.030 Operation of historical sites and buildings and similar visitor attractions,
- therewith related activities that the University lays down in its Statutes with the consent of the Founder.

The University shall also exercise public authority.

Faculties and academies shall perform scientific research and art activities in one or more related or interrelated sciences or arts, disciplines and professions. Education shall be provided in the fields of study laid down by this Order and the Statutes.

The fields of study and the studies listed and classified pursuant to the Decree on the introduction and use of classification system of education and training (Official Gazette of the Republic of Slovenia, No. 46/06 and 15/08 [constitutional court ruling]) at individual faculties and academies shall be:

- Biotechnical Faculty: (14) education science and teacher training; (42) life science; (54) manufacturing and processing; (58) architecture and building; (62) agriculture, forestry and fishing;
- Faculty of Economics: (31) social sciences; (34) business and administration; (46) mathematics and statistics;
- Faculty of Architecture: (58) architecture and building;
- Faculty of Social Sciences: (31) social sciences; (32) journalism and information;
- Faculty of Electrical Engineering: (52) engineering;
- Faculty of Pharmacy: (42) life science; (72) health science;
- Faculty of Civil and Geodetic Engineering: (52) engineering; (58) architecture and building; (85) environmental protection;
- Faculty of Chemistry and Chemical Technology: (14) education science and teacher training; (42) life science; (44) physical science; (52) engineering; (54) manufacturing and processing; (86) security;
- Faculty of Mathematics and Physics: (14) education science and teacher training; (44) physical science; (46) mathematics and statistics; (52) engineering;
- Faculty of Maritime Studies and Transport: (84) transport services;
- Faculty of Computer and Information Science: (48) computer science;
- Faculty of Mechanical Engineering: (52) engineering;
- Faculty of Social Work: (76) social work;
- Faculty of Sport: (14) education science and teacher training; (81) personal services;
- Faculty of Administration: (34) business and administration;
- Faculty of Arts: (14) education science and teacher training; (22) humanities; (31) social sciences; (32) journalism and information;
- Faculty of Medicine: (72) health science;
- Faculty of Natural Sciences and Engineering: (14) education science and teacher training; (21) arts; (44) physical science; (52) engineering; (54) manufacturing and processing;
- Faculty of Education: (14) education science and teacher training;
- Faculty of Law: (31) social sciences; (34) business and administration; (38) law;
- Faculty of Theology: (22) humanities;
- Veterinary Faculty: (64) veterinary activities;
- Faculty of Health Sciences: (72) health science;
- Academy of Music: (14) education science and teacher training; (21) arts;
- Academy of Theatre, Film, Radio and Television: (21) arts;
- Academy of Fine Arts and Design: (21) arts.

Further fields of study at individual Members as classified under the Decree on the introduction and use of classification system of education and training shall be laid down by the University in its Statutes with the consent of the Founder.

Study programmes may be implemented by one or more Members together.

Article 7

University Members may, independently on their own behalf and for their own account, also perform educational, research, development, consulting and arts and other therewith related activities in the fields of study from the previous article which the University lays down in the Statutes with the consent of the Founder.

Members may perform the activity laid down in paragraph 1 of this Article if this does not hinder the implementation of the activities set forth in Article 6 hereunder and if they ensure the reimbursement of costs incurred in the implementation of these activities.

A University Member may have its own GIRO account.

The relationship between the University and a Member relating to the activities from paragraph 1 of this Article shall be regulated with a special act pursuant to the Statutes.

IV. BODIES OF THE UNIVERSITY AND MEMBERS

Article 8

The bodies of the University shall be: **the Rector**, Senate, Governing Board and Student Council.

The bodies of a faculty or academy shall be: the Dean, Senate, Academic Assembly and Student Council.

Article 9

The Governing Board of the University shall be the managing authority. It shall comprise 9 members:

- 3 representatives of the Founder,
- 4 representatives of the University, 3 of whom are from higher education employees (higher education professors, scientific workers and faculty assistants) and 1 representative of other employees,
- 1 student representative,
- 1 employer representative.

The Rector and Vice-Rectors of the University cannot be elected to the Governing Board.

The members' term of office shall last 4 years, except for the student representative, whose term of office shall last 2 years.

The Governing Board shall have a Chairperson and a Vice-Chair. They shall be elected from among the members of the Governing Board, i.e. by electing the Chairperson from among the representatives of employees providing higher education and the Vice-Chair from among the representatives of the Founder, or vice versa.

The Founder's representatives shall be appointed by the Government of the Republic of Slovenia; the method of electing the representatives of employees providing higher education, other employees and students shall be laid down by the University Statutes, while the employer representative shall be appointed through a public invitation by the University in agreement with the Founder from among the candidates proposed by the Chamber of Commerce and Industry of Slovenia, the Chamber of Craft and Small Business of Slovenia, the Association of Employers of Slovenia, the OGISTTA Employers' Association, the Managers' Association of Slovenia and the Government of the Republic of Slovenia.

The Governing Board shall be properly constituted if more than half of its members have been appointed or elected. The first meeting shall be convened by the managing body of the University.

Irrespective of paragraph 3 of this Article, the Governing Board of the University shall perform its duties until a new one is constituted.

Article 10

The Governing Board shall:

- adopt the general acts of the University pursuant to the law, this Order and the Statutes,
- adopt an annual work plan and development programme of the University and monitor their realisation,
- adopt the financial plan, annual report and business report,
- decide on matters of economic and material nature and see to the undisturbed operations of the University,
- give proposals and opinions on individual issues to the Founder and Rector,
- adopt the bases for the job classification system,
- adopt decisions regarding tuition fees and study contributions at the proposal of faculties and academies,
- adopt decisions regarding asset management as per Article 15 hereunder,
- adopt its rules of procedure,
- adopt other decisions related to the management of the University.

Before adopting the annual work plan and development programme of the University, the Governing Board is required to obtain the consent of the University Senate.

Article 11

The University Statutes shall be adopted by the Governing Board and Senate of the University in the same wording.

Article 12

The Chairperson of the Governing Board shall convene and chair meetings.

A meeting shall have quorum if most members of the Governing Board are present, and decisions shall be adopted by the majority of the votes cast by the members present. The Statute and other general acts of the University shall be adopted by the majority of the votes cast by all members of the Governing Board.

Article 13

The tasks, competences, number of members, method of election, term of office and the decision-making method of other bodies of the University and Members shall be regulated in the Statute.

V. SOURCES, METHODS AND CONDITIONS FOR OBTAINING FUNDS FOR THE WORK OF THE UNIVERSITY AND MEMBERS

Article 14

The University and Members shall obtain funds for the pursuit of their activities:

- from the Republic of Slovenia budget,
- from tuition fees and other study contributions,
- from payments for its services rendered,
- from government grants, inheritance and gifts,
- from other sources.

Article 15

The University shall manage and dispose with the property used for the pursuit of its activity pursuant to the law, to this Order and to the Statutes and in line with the purpose for which it was acquired.

The University may dispose with or encumber real estate or equipment of high-value obtained from public funds only in agreement with the Founder. High-value equipment shall be deemed to be equipment for the purchase of which an invitation to tender is required pursuant to the Public Procurement Act.

The assets acquired through the sale of property from the previous paragraph of this Article may be used for investments, investment maintenance and equipment.

The University shall manage and dispose with the real estate acquired from other sources pursuant to the purpose for which it was acquired.

Members may manage and dispose with movable and immovable property intended for the pursuit of the activities laid down in paragraph 1 of Article 7 hereunder, pursuant to the Statute.

The University shall also manage and dispose with the infrastructure intended for several Members.

VI. RIGHTS, OBLIGATIONS AND RESPONSIBILITIES OF THE UNIVERSITY, MEMBERS AND THE FOUNDER IN LEGAL TRANSACTIONS

Article 16

The University shall act in legal transactions independently, on its own behalf and for its own account with all rights and obligations, and it shall enter into legal transactions for the activities laid down hereunder and in the Statutes without limitations.

The University shall be held responsible for the obligations set forth in paragraph 1 of this Article with all its assets.

In the implementation of the activities set forth in Article 7 hereunder, Members shall act in legal transactions on their own behalf and for their account, with all rights and obligations laid down by the law, this Order and the Statute, and shall be held responsible for all assets acquired through the pursuit of these activities. The University and the Founder shall not be held responsible for these obligations as they relate to a Member.

Article 17

The Founder shall be held responsible for the obligations of the University up to the value of the assets acquired from public funds that are disposed with by the University.

VII. MUTUAL RIGHTS AND OBLIGATIONS OF THE FOUNDER AND UNIVERSITY

Article 18

The Founder shall ensure the material conditions for the work of the University in a manner and under the conditions laid down by the law, and it shall exercise other entitlements pursuant to the law.

Article 19

The University is required to send to the minister responsible for higher education a draft financial plan for the following calendar year in accordance with the regulations governing public finance.

VIII. DISPOSAL WITH SURPLUS REVENUES OVER EXPENSES AND THE SETTLEMENT OF AN ASSET DEFICIT FOR THE WORK OF THE UNIVERSITY AND MEMBERS

Article 20

The surplus of the University's revenues over expenses shall be used for the pursuit and development of activities in the following years. The surplus of revenues over expenses cannot be intended for employee salaries and wages if the University reported a surplus of expenses over revenues in the last 2 financial years or if it discloses a surplus of expenses over revenues from past years in its financial statements.

Article 21

The method for the settlement of the University's asset deficit incurred in the implementation of public service in higher education shall be decided by the Founder at the proposal of the Governing Board of the University.

The method for the settlement of the asset deficit reported by faculties and academies and incurred in the implementation of the activities laid down in Article 7 hereunder shall be decided by the Governing Board of the University. A deficit cannot be settled from public funds.

The Order on the reorganisation of the University of Ljubljana – OdPUL-1 (Official Gazette of the Republic of Slovenia, No. [28/00](#)) contains the following transitional and final provisions:

“IX. TRANSITIONAL AND FINAL PROVISIONS

Article 22

Pursuant to the law, this Order and the balance sheet as at 31 December 1999, Members shall list an inventory of assets by 31 December 2001 at the latest. The inventory shall disclose separately the assets acquired from public funds and the assets acquired from other sources.

The criteria for the demarcation of the assets acquired from public funds and other sources and the criteria for the breakdown of expenses due to the pursuit of public service and other activities shall be adopted by the Governing Board of the University upon prior consent of the Founder by no later than 31 December 2000.

Article 23

The Rector of the University and the Deans of the Members performing these functions on the day this Order enters into force may perform them until their term of office expires.

Article 24

Members of the Governing Board of the University performing the function on the day this Order enters into force shall perform it until a new Governing Board is constituted. The diary and rules governing the election of the representatives of higher education employees, other employees and students shall be adopted by the Governing Board so that a new Governing Board is constituted within 6 months of the enforcement of this Order.

Article 25

Other University bodies shall be constituted no later than within 6 months of the enforcement of the University Statutes pursuant to the law and this Order.

Article 26

The University Statutes shall be published in the Official Gazette of the Republic of Slovenia, while other general acts shall be published in the official newsletter of the University.

Article 27

The Order on the reorganisation of the University of Ljubljana (Official Gazette of the Republic of Slovenia, No. 82/94, 77/95 and 72/97) shall cease on the day this Order enters into force.

Article 28

This Order shall enter into force on the 15th day following its publication in the Official Gazette of the Republic of Slovenia.”

The Order amending the Order on the reorganisation of the University of Ljubljana – OdPUL-1A (Official Gazette of the Republic of Slovenia, No. [33/03](#)) contains the following transitional and final provisions:

“TRANSITIONAL AND FINAL PROVISIONS

Article 5

On the day this Order enters into force, the current Members of the University of Ljubljana, i.e. the College of Social Work and the College of Administration, shall be reorganised into the Faculty of Social Work and the Faculty of Administration, respectively.

Article 6

Students who are enrolled in the College of Social Work and College of Administration and attend a publicly valid study programme on the day this Order enters into force shall continue and complete their studies at the Faculty of Social Work or the Faculty of Administration, respectively, under the terms and conditions applicable at the time of their enrolment.

Article 7

The University is required to harmonise the Statutes within 3 months of the enforcement of this Order.

Article 8

The bodies of the Faculty of Social Work and the Faculty of Administration shall be constituted within 3 months of the enforcement of this Order pursuant to the law, the Order and Statutes.

Until their constitution, all tasks other than the adoption of undergraduate and postgraduate study programmes shall be carried out by the current bodies.

Article 9

This Order shall enter into force on the day following its publication in the Official Gazette of the Republic of Slovenia.”

The Order amending the Order on the reorganisation of the University of Ljubljana – OdPUL-1B (Official Gazette of the Republic of Slovenia, No. [79/04](#)) contains the following transitional provisions and final provision:

“Article 3

The University is required to harmonise the Statutes no later than by 11 December 2004.

Article 4

The Governing Board of the University shall be constituted pursuant to this Order no later than by 15 December 2004.

Article 5

This Order shall enter into force on the day following its publication in the Official Gazette of the Republic of Slovenia.”

The Order amending the Order on the reorganisation of the University of Ljubljana – OdPUL-1C (Official Gazette of the Republic of Slovenia, No. [36/06](#)) contains the following transitional and final provision:

“TRANSITIONAL AND FINAL PROVISION

Article 3

The University is required to harmonise the Statutes within 3 months of the enforcement of this Order. Until the Statutes are harmonised, paragraphs 3 and 4 of Article 6 of the Order on the reorganisation of the University of Ljubljana (Official Gazette of the Republic of Slovenia, No. 28/00, 33/03 and 79/04) shall apply.

Article 4

This Order shall enter into force on the day following its publication in the Official Gazette of the Republic of Slovenia.”

The Order amending the Order on the reorganisation of the University of Ljubljana – OdPUL-1D (Official Gazette of the Republic of Slovenia, No. [18/09](#)) contains the following transitional and final provision:

“TRANSITIONAL AND FINAL PROVISION

Article 6

The University is required to harmonise the Statutes within 3 months of the enforcement of this Order.

The bodies of the Faculty of Health Sciences shall be constituted within 3 months of the enforcement of the Statutes.

Until the bodies of the Faculty of Health Sciences are constituted, all tasks other than the adoption of study programmes shall be carried out by the current bodies of the College of Health Sciences.

Article 7

This Order shall enter into force on the day following its publication in the Official Gazette of the Republic of Slovenia.”

The Order amending the Order on the reorganisation of the University of Ljubljana – OdPUL-1E (Official Gazette of the Republic of Slovenia, No. [83/10](#)) contains the following transitional and final provision:

“TRANSITIONAL AND FINAL PROVISION

Article 3

The University is required to harmonise the Statutes within 3 months of the enforcement of this Order.

Article 4

This Order shall enter into force on the day following its publication in the Official Gazette of the Republic of Slovenia.”