

APPENDIX 1: Application form Application for the granting of financial assistance to students of the University of Ljubljana affected by the Ukrainian crisis Warm-hearted UL 4 (UKRAINE)

Univerza v Ljubljani



Zveza Prijateljev
Mladine Slovenije®

APPLICATION FORM

Application for the granting of assistance to students of the University of Ljubljana affected by the Ukrainian crisis: Warm-hearted UL 4 (UKRAINE)

1 General information	
1.1 Personal details	
First name and surname:	
Citizenship:	
Permanent address:	
Temporary address:	
Address where mail is delivered:	
1.2 Contact details	
Telephone/mobile No.:	Email:

2 Details of studies
UL member faculty:
Study programme:
Year of study in 2022/2023:

3 Other information	
How many years have you lived in Slovenia? Do you live alone in Slovenia, with your parents (shared household), etc.	
How many years have you been studying at the University of Ljubljana?	

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What is your housing situation? (<i>Do you live in your own apartment, do you rent, etc.</i>)	
Have you already received in the past any funds under the Warm-hearted UL for assistance to students affected by the Ukrainian crisis?	

4 Summary of the problems you face

Briefly outline your situation and why you need assistance.

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5 Description of how the assistance is to be used¹ (mark with an X as appropriate, you can mark several fields) <i>Payments will only be possible in Slovenia (e.g., unfortunately payment of rent for a parent in Ukraine, for example, purchasing clothing in Ukraine, etc., will not be possible.)</i>	
<input type="checkbox"/>	Rent and living costs* <i>* If the applicant's rent is already (co)financed, they can only be eligible for financial assistance for the part of the rent that is not (co)financed from another source.</i>
<input type="checkbox"/>	Purchase of food and clothing
<input type="checkbox"/>	Study materials
<input type="checkbox"/>	Computer equipment for study

6 Attachments to the application Mark with an X and remember to add the attachments to your application.	
<input type="checkbox"/>	Bank statements for the last three months
<input type="checkbox"/>	Lease contract (if you rent an apartment or live in a student hall of residence, etc.)
<input type="checkbox"/>	Enrolment confirmation
<input type="checkbox"/>	Proof of citizenship
<input type="checkbox"/>	Proof of permanent residence
<input type="checkbox"/>	Proof of temporary residence
<input type="checkbox"/>	Other relevant evidence showing the personal circumstances of the applicant

Declaration

I, the undersigned _____,

- do hereby provide my complete and true personal data, and explicitly allow it to be used by the University of Ljubljana for the purposes of the procedure of granting this financial assistance;
- allow, if financial assistance is granted to me, the completed form 'Application for the granting of financial assistance to students of the University of Ljubljana affected by the Ukrainian crisis' to be sent, along with any appendices, to the Slovenian Friends of Youth Association (*Zveza prijateljev mladine Slovenije*) for the purposes of implementing the assistance;
- allow the University of Ljubljana to invite me to supplement the application during the procedure of establishing the actual situation;
- voluntarily enclose and allow the use of all evidence and certificates necessary to ascertain my current hardship and general social circumstances;
- am familiar with the fact that I shall be obliged to return any assistance unduly received in the event of false presentation and withholding of information.

¹ The Slovenian Friends of Youth Association will cofinance the form of assistance approved for selected eligible applicants. **Students do not receive payments into their current accounts.**

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Place and date _____

Signature _____

Processing of personal data

The University of Ljubljana (srcnaul@uni-lj.si) and the Slovenian Friends of Youth Association (info@zpms.si), in their capacity as joint controllers, will process your personal data for the purpose of helping students facing financial difficulties (legal basis: Article 6(1)b of the GDPR). As we would like for assistance to truly reach those students who need it, we have set certain criteria for obtaining the assistance. We must therefore ascertain whether you meet these criteria, which means that, should you not wish to provide us with your personal data, you may not necessarily be eligible for the assistance. In the event of implementing the assistance, your personal data will be kept for a period of 5 years from remittance, while the personal data needed for tax purposes will be kept for a period of 10 years. If you are not eligible for assistance, your personal data will be deleted after completing the application assessment process. You may exercise your rights of accessing or rectifying personal data or restricting the processing and (to a certain extent) data portability at any time. If you require assistance in exercising your rights, please contact the UL Data Protection Officer (dpo@uni-lj.si). If you believe that your personal data are not being processed appropriately, a complaint can be made with the Information Commissioner of the Republic of Slovenia.

More information

For more information contact us at srcnaul@uni-lj.si.